

Minutes Project Management Meeting (4)

Date: June 24, 2021 - 9.30 (CEST)

Place: Videoconference by MS Teams

Docs:

<https://teams.microsoft.com/#/school/files/General?threadId=19%3A56156c99510444148bd0a4c9907ca099%40thread.tacv2&ctx=channel&context=General&rootfolder=%252Fsites%252FGeoTAKManagementTeam%252FDocumentos%2520compartidos%252FGeneral>

Agenda

- *Curricula development (PC universities)*
 - ✓ Preliminaries of curricula development
- *Needs in research and development (Local partners/KSUCTA)*
 - ✓ State of questionnaires and survey
 - ✓ Structure of social needs survey report
- *National Research Nodes (KSUCTA & NUACA & local partners)*
 - ✓ Confirmation of list of Advisory Boards (per country) and schedule for 1st meeting
- *Equipment (KTH & 6 partner universities)*
 - ✓ Equipment procurement
- *Quality (VUB)*
 - ✓ Quality Plan draft
- *Dissemination*
 - ✓ Local websites in Armenia and Kyrgyzstan
- *Conclusions*

Participants at the Project Management Meeting

UPV	Luis A. Ruiz Juan Pedro Carbonell Jesús Torralba
KTH	-
VUB	Jonathan Chan Carlos Machado
UL	Anka Lisec Urska Drescek
NUACA	Varazdat Hovhannisyan
YSU	Artak Piloyan Arsen Aproyan
ANAU	Gurgen Yeghiazaryan Naira Aloyan Armine Hambardzumyan
CCRA	Astghik Grigoryan
MESCS	Hasmik Arakelyan, Narine Yardumyan, Gayane Karapetyan
Goscartography	-

KSUCTA	Akylbek Chymyrov
KSMU	Bekbolot Attokurov
OshTU	Gulshaan Ergeshova
MoES	-

✓ *Curricula development*

Armenian partner universities met the Vice-Minister of the RA to discuss about the new decree regulating doctorate studies in Armenia and get advice about how to proceed with joint degrees. This is not clarified yet but universities can start planning based on existing rules. A meeting with EU partners was accorded in about 2 weeks.

In Kyrgyzstan, KSUCTA and KSMU sent proposals for new PhD curricula to the Ministry of Education, now they are under revision. OshTU is still preparing a proposal that will be sent to the Ministry very likely in September.

✓ *Needs in research and development*

KG partners distributed the questionnaires in Russian and English among industry and academy, so far 70 of them are collected. AM partners also distributed the questionnaires in 2 languages, in paper and online, 13 universities and 31 industry stakeholders have already responded. In both countries, a reminder and a deadline of 10-15 days will be sent to the rest of stakeholders.

A draft structure of the report of social needs is available [here](#). All partners are welcome to suggest modifications until July 2nd. Then KSUCTA will complete the common sections with the collaboration of the rest of partners, until all answers arrive. The final report should be ready by the end of July.

✓ *National Research Nodes*

KG partners showed the proposed list for Advisory Board (AB) of National Research Nodes (NRN) in GIT and this was approved. They will course a formal invitation together with a brochure describing the project. AM partners have a preliminary list that will be finished by 1st of July, then they will course invitation to the potential AB members. All partners will try to have a 1st meeting of the AB of the NRN-GIT before the end of July.

✓ *Equipment*

YSU already launched the procurement procedure for equipment purchase in different lots, to be open on June 28th. The tender announcement can be consulted [here](#). ANAU and NUACA are working on the internal administrative procedures and they will launch the announcement soon. KSUCTA and OshTU signed an agreement to perform a joint procurement for the equipment purchase. KSMU is also preparing the tender process. In both cases they will start the process soon. All partners are strictly following their national laws.

✓ *Quality Plan*

VUB presented the Quality Plan draft, which will be available for comments and suggestions [here](#) for 2 weeks. All partners should read it and comment it directly in the file. After these 2 weeks, the final document will be sent to EACEA and uploaded to the GeoTAK websites.

✓ *Dissemination*

The local website in Armenia is almost translated and soon will start to hold local news and documents of the project. In Kyrgyzstan they are purchasing the domain for 10 years and will be devoted both, to the project, and to the promotion of the NRN-GIT.

NUACA and KSUCTA are preparing brochures to be distributed among AB members, stakeholders and society.

Next PMM will be in September, but during July EU partners will maintain brief meetings with KG and AM partners for monitoring curricula development and other specific issues.

The following decisions were taken and tasks proposed for the next weeks:

Task	Description	Deadline	Responsible/Participants
1.1	<i>Needs on research & development</i> ✓ Deadline for collecting questionnaires ✓ Modifications to the draft of the social needs report ✓ Final report finished	8 th July 2 nd July 30 th July	KSUCTA & NUACA/ All AM and KG partners All partners AM & KG partners + All
2.1/2.2	<i>Creation of National Research Nodes in GIT</i> ✓ Preparing GeoTAK brochure and course invitation to KG AB ✓ Finishing AM Am list ✓ Scheduling 1 st meeting	9 th July 1 st July End July	Kyrgyz partners Armenian partners KG & AM partners
3.1	<i>Equipment acquisition</i> ✓ The procurements for equipment acquisition are on course		All Armenian and Kyrgyz partner universities
3.5	<i>Curricula development at postgraduate level</i> ✓ Schedule a meeting between Armenian universities and EU partners	Week 12-16 th July	AM universities / together with EU partners
4.1	<i>Quality plan: creation and development</i> ✓ Modifications of Quality plan draft	9 th July	All partners
6.1	<i>Dissemination</i> ✓ Preparing dissemination brochures ✓ Preparing local GeoTAK websites	End July	NUACA, KSUCTA